



**The Government  
Sadiq College Women  
University Bahawalpur Pakistan**

**SITUATIONS VACANT**

The Government Sadiq College Women University Bahawalpur invites applications from Punjab Domicile Holders for the following administrative vacant posts on Regular / Contract Basis

<b>Sr. #</b>	<b>Post</b>	<b>Seats</b>	<b>Qualification &amp; Experience</b>	<b>Age</b>	<b>Job Type</b>
1	Project Director (BS-19)	1	<p>(i) B.Sc. in Civil Engineering or equivalent Qualification from an institute or university recognized by Higher Education Commission;</p> <p>(ii) Registered with Pakistan Engineering Council as Engineer in Civil; and</p> <p>(ii) twelve years' post qualification experience in relevant field; out of which four years, experience must be related to management of works.</p>	35-50	Regular / Contract
2	Additional Director (Information Technology Services) (BS-19)		<p>(i) (a) MS or M.Phil. in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or university recognized by Higher Education Commission; and</p> <p>(b) eight years' post qualification experience in the relevant field; or</p> <p>(ii) (a) Master's degree or BS (second Computer division) in Science or Information Technology or Telecommunication System or equivalent qualification from an institute or university recognized by Higher Education Commission; and</p> <p>(b) ten years' post qualification experience in the relevant field</p>	35-50	Regular / Contract
3	Deputy Registrar (BS-18)	1	<p>(i) (a) MS or M.Phil. or equivalent qualification from an institute or university recognized by the Higher Education Commission; and</p> <p>(b) three years' post-qualification teaching or administrative experience from a public or private institute or university recognized by the Higher Education Commission or a public sector organization; or</p> <p>(ii) (a) Master's degree or BS (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission; and</p> <p>(b) five years' post-qualification teaching or administrative experience from a public or private institute or university recognized by the Higher Education Commission or a public sector organization.</p>	25-45	Regular / Contract
4	Deputy Treasurer (BS-18)	2	<p>(i) (a) MS or M.Phil. in Finance or Commerce or Accounting or Auditing or Economics or equivalent qualification from an institute or university recognized by the Higher Education Commission; and</p> <p>(b) three years' post-qualification experience in the relevant field; or</p> <p>(ii) (a) MBA (Finance) or M.Com. or ACCA or ACMA or M.Sc. or BS (second division) in Economics or equivalent qualification from an institute or university recognized by the Higher Education Commission; and</p> <p>(b) five years' post-qualification experience in the relevant field.</p>	25-45	Regular / Contract

5	Deputy Director (Planning & Development) (BS-18)	1	(i) (a) MS or M.Phil. in Economics or Engineering or Management Sciences or Social Sciences or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) three years' post-qualification experience in the relevant field; or  (ii) (a) Master's degree or BS (second division) in Economics or Engineering or Management Sciences or Social Sciences or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) five years' post-qualification experience in the relevant field.	25-45	Regular / Contract
6	Deputy Director (Press Media & Publication) (BS-18)	1	(i) (a) MS or M.Phil. in Mass Communication or Media Studies or Journalism or Communication Studies or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) three years' post-qualification experience in the relevant field; or  (ii) (a) Master's degree or BS (second division) in Mass Communication or Media Studies or Journalism or Communication Studies or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) five years' post-qualification experience in the relevant field.	25-45	Regular / Contract
7	Deputy Director Sports (Female) (BS-18)	1	(i) Master's degree (second division) in Physical Education or Sports Sciences or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (ii) five years' experience in organizing sports at the national or international level.	25-45	Regular / Contract
8	Deputy Director (Administration & Coordination) (BS-18)	1	(i) (a) MS or M.Phil. or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) three years' post-qualification experience in the relevant field; or  (ii) (a) Master's degree or BS (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) five years' post-qualification experience in the relevant	25-45	Regular / Contract
9	Manager (University Industrial Linkages and Technology Transfer) (BS-18)	1	(i) (a) MS or M.Phil. in Management Sciences or Sciences or Social Sciences or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) three years' post-qualification experience in the relevant field; or  (ii) (a) Master's degree or BS (second division) in Management Sciences or Sciences or Social Sciences or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) five years' post-qualification experience in the relevant field.	25-45	Regular / Contract
10	Senior Medical Officer (Female) (BS-18)	1	(i) MBBS (first division) from an institute or university recognized by the Higher Education Commission; (ii) Registered with the Pakistan Medical Commission; and (iii) five years' post-qualification experience in the relevant field.	25-45	Regular / Contract
11	Senior Horticulture Officer (BS-18)	2	(i) (a) M.Sc. (second division) in Botany or Horticulture or Forestry or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) five years' post-qualification experience in the relevant field; or  (ii) (a) B.Sc. (second division) in Botany or Horticulture or Forestry or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (b) seven years' post-qualification experience in the relevant field.	25-45	Regular / Contract

12	Deputy Director (Information Technology Services) (BS-18)	1	(i)	(a) MS or M.Phil. in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) three years' post qualification experience in the relevant field; or	35-50	Regular / Contract
13	Assistant Engineer (Electrical) (BS-17)	1	(i)	B.Sc. in Electrical Engineering or equivalent qualification from an institute or university recognized by the Higher Education Commission; and (ii) Registered with the Pakistan Engineering Council as an Engineer in Electrical.	21-35	Regular / Contract
14	Assistant Registrar (BS-17)	2		Master's degree or ACCA or ACMA or BS (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission.	21-35	Regular / Contract
15	Assistant Treasurer (BS-17)	1		MBA or M.Com. or ACMA or ACCA or M.Sc. (second division) in Economics or equivalent qualification from an institute or university recognized by the Higher Education Commission.	21-35	Regular / Contract
16	Assistant Controller of Examinations (BS-17)	1		Master's degree or BS (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission.	21-35	Regular / Contract
17	Network Administrator (BS-17)	1		Master's degree or BS in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or university recognized by the Higher Education Commission.	21-35	Regular / Contract
18	Personal Secretary (BS-17)	1	(i)	Master's degree or BS (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission;	21-35	Regular / Contract
			(ii)	Speed of 100 words per minute in shorthand; and		
			(iii)	Speed of 50 words per minute in typing on computer in English; and		
			(iv)	Sufficient knowledge of computer.		
19	Assistant Director (Office of Research Innovation & Commercialization) (ORIC) (BS-17)	1		Master's degree or BS (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission.	21-35	Regular / Contract
20	Assistant Director (Quality Enhancement Cell) (BS-17)	1		Master's degree or BS (second division) in Social Sciences or Sciences or Management Sciences or equivalent qualification from an institute or university recognized by the Higher Education Commission.	21-35	Regular / Contract
21	Deputy Estate Officer (BS-16)	1	(i)	Bachelor's degree (second division) or equivalent qualification from an institute or university recognized by the Higher Education Commission; and	21-35	Regular / Contract
			(ii)	three years' administrative or office experience.		

#### 1. How to apply:

- All candidates are required to apply online through the Government Sadiq College Women University Bahawalpur website [www.gscwu.edu.pk](http://www.gscwu.edu.pk) by *Wednesday, January 21, 2026*. After submitting the online application, candidates must send three (03) complete sets of their application in hard form. Each set should include attested copies of all degrees and certificates, one recent passport-size photograph, and one copy of the online fee challan (non-refundable) generated by the online job application system. The processing fee is Rs. 3,000/- for candidates applying for BS-19 positions, and Rs. 2,000/- for candidates applying for BS-17 and BS-18 positions.
- Candidates should fill in online form carefully for which detailed guidelines and instructions have been provided on the website. Only online application will be accepted.
- Candidates applying for more than one post shall submit separate applications and pay separate online application processing fee.
- Candidates already serving in Government, Semi-Government Departments, or Autonomous Bodies must submit a copy of the No Objection Certificate (NOC) along with their application form by the due date. Applications without the required NOC shall not be entertained. Advance copies of the NOC will not be accepted.
- Applications will be received only through registered mail / courier etc. by hand applications will not be accepted.
- Applicants are directed to clearly mention the name of the post applied for, and mode of appointment on the top right corner of the envelope.
- In Special Circumstances, with the approval of the Members of the Selection Board, candidate may be allowed to appear for interview online.

**2. The University reserves the rights:**

- i. Not to fill / withdraw any advertised post / withhold the appointment against any post, without assigning any reason thereof or consider a person for appointment in a lower cadre against the post advertised.
- ii. To shortlist the candidates on the basis of academic qualifications and experience. Only short-listed candidates will be called for interview.
- iii. To increase or decrease the number of vacancies according to the availability of seats in the budget.
- iv. Nature of posts can be changed according to the need of the University.
- v. The University is not responsible if call letters are not received due to any lapse of Courier Agency / Post Office.

**3. 15% Quota for Women, 5% Quota for Minorities and 3% Disabled Quota will be implemented on the whole where applicable.**

**4. No TA/DA will be admissible for test / interview.**

**5. Age relaxation, for appointment by initial recruitment, shall be admissible as per policy of the Government of the Punjab.**

**6. Age of each candidate shall be calculated on the closing date of receipt of the applications.**

**7. Eligibility and shortlisting of candidates shall be determined in accordance with the advertised criteria and the recruitment policy of GSCWU Bahawalpur**

**8. Hard copies of the online application form, along with all requisite documents complete in all respects, must reach Gate No. 02, Information Desk, The Government Sadiq College Women University, Bahawalpur, no later than Friday, January 23, 2026. Incomplete applications or those received after the due date will not be entertained.**

**Registrar**

**The Government Sadiq College Women University, Bahawalpur**

**Phone No. 062 - 9250456**

**Website: [www.gscwu.edu.pk](http://www.gscwu.edu.pk)**