



## TENDER NOTICE # 17/2020-21(Project).

Sealed Tenders are invited from the GST & Income Tax registered Firms/Distributors/Dealers/Suppliers for the Govt. Sadiq College Women University Bahawalpur as per detail given below for the financial year (2020-21) which may reach the office of the under-signed on or before 26/04/2021(Monday) till **11:00 A.M** and the opening of the bid(s) will be at the same day at **11:30 A.M** in the presence of the representative of the competitive firms in the office of Chairperson Purchase Committee. Rates should be quoted on FOR basis.

Sr. #	Category/Item Name	Estimated Cost (Rupee)	3% Security on Estimated Cost (Rs.)
A	PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS (Specifications/Quantity/detail of items are in bidding document)	=4,980,000/-	=149,400/-

1. Sealed tenders/bids shall be accepted only against on tender document to be collected from office on payment of Rs.1000/- through Call Deposit/Challan as tender fee (Non-Refundable) OR can be downloaded from the GSCWU website [www.gscwu.edu.pk](http://www.gscwu.edu.pk) or PPRA website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk).
2. (a) Security amount must be deposited equal to 3% of the estimated price of the tender in form "Call Deposit Receipt" in favor of Treasurer, GSCWU as earnest money which will be refunded to the un-successful parties. The CDR will be detained of the successful parties till the completion of the contract.  
(b) The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting 5% security from the total value of the bill till the completion of 6 months warranty period which will be released after the verification of end user.
3. Late offers will not be considered. Cutting/overwriting is not allowed.
4. Single Stage/Two Envelope bidding procedure will be adopted as per PPRA Rules 38-2(a). The envelope shall be marked as "Technical Proposal & Financial Proposal" in legible letters. The financial proposal of the bids found technically non-responsive shall be returned unopened and shall be returned on the expiry of grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later.
5. Conditional bids may be liable for rejection. Offers with incomplete documentation will be rejected.
6. The bidders will attach their respective copies of NTN, sales tax registration certificate, copy of valid CNIC and copy of CDR in technical bid. Copy of paid professional tax also be provided. Taxes will be applicable as per Govt. Rules and Regulations.
7. Where the use of, or a reference to, a brand name or a catalog number is mentioned; such use or reference shall be qualified with the word "OR EQUIVALENT".
8. Sealed tenders duly completed in all respect must reach to the office of the undersigned by courier service/by hand during office hours 08:30 A.M. to 04:30 P.M. except Saturday and Sunday till the closing date and time as mentioned above.
9. The GSCWU reserves the right to cancel/reject all tenders/bids at any time prior to the acceptance of bid or proposal in accordance with rule 35 of Punjab Procurement Rules, 2014. However, the procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids proposals, but shall not be required to justify those grounds.
10. In case of closed/forced holidays/lockdown (as the case may be), tender opening time/date will be considered as the next working day.
11. All terms and conditions given in bidding documents will be applicable.

(IPB-293-L)

**Treasurer**



## TENDER DOCUMENT

FOR PROCURMENT OF PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS  
FOR THE FINANCIAL YEAR 2020-21



The Govt. Sadiq College Women University Bahawalpur

**Note:** Please read carefully this Tender document and sign & stamp each page.



## SPECIFICATIONS

### Sr. # A:

PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS			
Sr. #	Items Description (Specification)	Quantity	Per Unit Cost (Rs)
1	<b>SLOSSON INTELLIGENCE TEST (SIT)</b> Edition 4 <sup>th</sup> <b>Specifications:</b> Measure of cognition for children and adults, has large, color stimulus items for the visually impaired <b>Reference</b> Slosson, R. L. (1977). Slosson Intelligence Test for Children and Adults. Publisher: East Aurora, N. Y: Slosson Educational Publications. Language: English. <a href="https://www.worldcat.org/title/slosson-intelligence-test-for-children-and-adults/oclc/25446906/editions?referer=di&amp;editionsView=true">https://www.worldcat.org/title/slosson-intelligence-test-for-children-and-adults/oclc/25446906/editions?referer=di&amp;editionsView=true</a>	02	
2	<b>VISUAL MOTOR INTEGRATION SCALE (VMI)</b> Edition 6 <sup>th</sup> <b>Specification:</b> Determine the level of integration between visual and motor systems in people of all ages <b>Reference:</b> Keith E. Beery, Norman A. Buktenica, Natasha A. Beery (2010). Beery-Buktenica Developmental Test of Visual-Motor Integration (6th ed.). <a href="https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Academic-Learning/Brief/Beery-Buktenica-Developmental-Test-of-Visual-Motor-Integration-%7C-Sixth-Edition/p/100000663.html?tab=product-details">https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Academic-Learning/Brief/Beery-Buktenica-Developmental-Test-of-Visual-Motor-Integration-%7C-Sixth-Edition/p/100000663.html?tab=product-details</a>	03	
3	<b>CHILD ADAPTIVE BEHAVIOR SCALE (CABS)</b> Edition 1 <sup>st</sup> <b>Specifications:</b> Objective estimate of the child's adaptation <b>Reference:</b> Bert O. Richmond; Richard H. Kicklighter (1980). Children's Adaptive Behavior Scale (1st ed.). Publisher: Humanics Limited. <a href="https://www.amazon.com/Childrens-Adaptive-Behavior-Richmond-Kicklighter/dp/B01HWMNEWY">https://www.amazon.com/Childrens-Adaptive-Behavior-Richmond-Kicklighter/dp/B01HWMNEWY</a>	05	
4	<b>PORTAGE GUIDE TO EARLY EDUCATION (PGEE)</b> Revised Edition <b>Specification:</b> Home-based early intervention service for developmentally delayed preschool children <b>Reference:</b> Susan M Bluma; Wisconsin (1976). Cooperative Educational Service Agency #12. Portage Project. Publisher: Portage, Wis. : Cooperative Education Service Agency 12, 1976.	05	
5	<b>DRAW A PERSON TEST</b> Edition: 4 <sup>th</sup> Revised <b>Specification:</b> Drawings that can be recognized as attempts to represent the human figure <b>Reference:</b> Kamphaus R.W., Kurtz-Nelson E. (2017) Draw-a-Person Tests. In: Zeigler-Hill V., Shackelford T. (eds) Encyclopedia of Personality and Individual Differences. Springer, Cham. <a href="https://doi.org/10.1007/978-3-">https://doi.org/10.1007/978-3-</a>	05	



PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS			
Sr. #	Items Description (Specification)	Quantity	Per Unit Cost (Rs)
	319-28099-8_892-1		
6	<b>CHILDREN DEPRESSION INVENTORY (URDU)</b> 11th revised (Urdu) <b>Specification:</b> Measure the cognitive, affective, and behavioral signs of depression in children and adolescents <b>Reference:</b> Center for clinical psychology, Punjab University, Lahore	05	
7	<b>CONNERS' RATING SCALE</b> Edition: 3 <sup>rd</sup> <b>Specification:</b> Asks about things like behavior, work or schoolwork, and social life <b>Reference:</b> Keith Conners (2008). Conners 3rd Edition. Pearson Publication. <a href="https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Behavior/Comprehensive/Conners-3rd-Edition/p/100000523.html">https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Behavior/Comprehensive/Conners-3rd-Edition/p/100000523.html</a>	05	
8	<b>RAVINS PROGRESSIVE MATRICES (CPM, APM, SPM)</b> Edition: 1 <sup>st</sup> <b>Specifications:</b> Series of three tests for nonverbal reasoning problems <b>Reference:</b> Leavitt V.M. (2011) Raven Progressive Matrices. In: Kreutzer J.S., DeLuca J., Caplan B. (eds) Encyclopedia of Clinical Neuropsychology. Springer, New York, NY. <a href="https://doi.org/10.1007/978-0-387-79948-3_1069">https://doi.org/10.1007/978-0-387-79948-3_1069</a>	02	
9	<b>SYMPTOM CHECKLIST -90 (R) (URDU)</b> Edition: 6th Revised (Urdu) <b>Specifications:</b> Measure psychological distress among adolescents and adults. <b>Reference:</b> Leonard R. Derogatis (1994). Symptom Checklist-90 Revised. Pearson. <a href="https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Personality-%26-Biopsychosocial/Symptom-Checklist-90-Revised/p/100000645.html">https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Personality-%26-Biopsychosocial/Symptom-Checklist-90-Revised/p/100000645.html</a>	05	
10	<b>CHILD APPERCEPTION TEST (CAT)</b> Edition: 9 <sup>th</sup> <b>Specifications:</b> a projective personality test <b>Reference:</b> Leopold Bellak; Sonya Sorel Bellak; David M Abrams (2008). 9th ed. Publisher: Los Angeles, Calif. : Western Psychological Services. <a href="https://www.worldcat.org/title/childrens-apperception-test-cat/oclc/30024955">https://www.worldcat.org/title/childrens-apperception-test-cat/oclc/30024955</a>	05	
11	<b>SCHOOL CHILDREN PROBLEM SCALE</b> Edition: 1 <sup>st</sup> <b>Specifications:</b> Assess emotional and behavioral problems in school children <b>Reference:</b> School Children Problems Scale (SCPS; Saleem and Mahmood, 2011	05	
12	<b>CONVERSION DISORDER SCALE FOR CHILDREN (INDIGENOUS)</b> Edition: 5 <sup>th</sup> <b>Specifications:</b>	05	



PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS			
Sr. #	Items Description (Specification)	Quantity	Per Unit Cost (Rs)
	Screening conversion disorder in children <b>Reference:</b> Tazvin Ijaz, Attikah Nasir, Naema Sarfraz, Shirmeen Ijaz (2017). Psychometric properties of Conversion Disorder Scale- Revised (CDS) for children. Journal of the Pakistan Medical Association. 67(5).		
13	<b>MMPI</b> Edition: 3 <sup>rd</sup> <b>Specification:</b> Assess personality traits and psychopathology <b>Reference:</b> Tellegen, A., & Ben-Porath, Y. S. (2020). Minnesota Multiphasic Personality Inventory-2 Restructured Form (MMPI-3): Technical manual. University of Minnesota Press.	05	
14	<b>SIDDIQUE SHAH DEPRESSION SCALE</b> Edition: 1 <sup>st</sup> <b>Specification:</b> Measure depression <b>Reference:</b> Salma Siddiqui, Syed Ashiq Ali Shah (1997). Siddiqui-Shah Depression Scale (SSDS): Development and Validation. Psychology and Developing Societies Volume: 9 issue: 2, page(s): 245-262	05	
15	<b>SADDIQUE SHAH ANXIETY SCALE</b> Edition: 1 <sup>st</sup> <b>Specification:</b> Measure anxiety <b>Reference:</b> National Institute of Psychology, Qaid e azam University, Islamabad	05	
16	<b>TRAIT ANGER AND EXPRESSION SCALE</b> Edition: 4 <sup>th</sup> <b>Specification:</b> Measures intensity and experience of anger/hostility <b>Reference:</b> Tibubos, A. N., Schermelleh-Engel, K., & Rohrmann, S. (2020). Short form of the State-Trait Anger Expression Inventory-2. European Journal of Health Psychology, 27(2), 55–65. <a href="https://doi.org/10.1027/2512-8442/a000049">https://doi.org/10.1027/2512-8442/a000049</a>	05	
17	<b>APA MANUAL</b> Edition: 7 <sup>th</sup> <b>Specification:</b> Gives information about the formatting and process of publication <b>Reference:</b> APA Style References (Publisher) - 7th edition ... Introduction, 7th Ed., Publication Manual of the American ... APA 6th Edition - Citation Guide.	05	
18	<b>BENDER VISUAL RETENTION TEST</b> Edition: 5 <sup>th</sup> <b>Specification:</b> Test of visual memory, visual perception, and/or visual construction <b>Reference:</b> Benton Visual Retention Test ® - Fifth Edition .Assess visual perception, memory and visuoconstructive abilities Author(s): Abigail Benton Sivan Publication Year: 1991 Age Range: 8 years to adult Administration: Individual - 15 to 20 minutes	05	



PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS			
Sr. #	Items Description (Specification)	Quantity	Per Unit Cost (Rs)
19	<b>BENDER GESTALT TEST</b> Edition: 2 <sup>nd</sup> <b>Specification:</b> Assess the maturation of visuomotor perceptions of children and adults <b>Reference:</b> Groth-Marnat, G. (1997) Handbook of psychological assessment. (2nd ed.) New York: Van Nostrand Reinhold.	05	
20	<b>HOUSE TREE PERSON TEST.</b> Edition: 3 <sup>rd</sup> <b>Specification:</b> A projective personality test <b>Reference:</b> Gordon R.M., Rudd-Barnard A. (2011) House-Tree-Person Test. In: Kreutzer J.S., DeLuca J., Caplan B. (eds) Encyclopedia of Clinical Neuropsychology. Springer, New York, NY. <a href="https://doi.org/10.1007/978-0-387-79948-3_2029">https://doi.org/10.1007/978-0-387-79948-3_2029</a>	05	
21	<b>MMPI</b> Edition: 1 <sup>st</sup> Urdu <b>Specification:</b> Assess personality traits and psychopathology <b>Reference:</b> Tahir Saeed, Samra A. Tahir, Syeda Farhana Jajangir (2001). Validation Of Urdu Version Of Minnesota Multiphasic Personality Inventory (MMPI) As A Diagnostic Tool. Pakistan Journal of Psychological Research. 16.	05	
22	<b>ROSCHACH PSYCHO DIAGNOSTIC TEST</b> Edition: 5 <sup>th</sup> <b>Specification:</b> Subjective assessment of inkblots <b>Reference:</b> Rorschach, Hermann, 1884-1922. Psychodiagnostics, a Diagnostic Test Based on Perception, Including Rorschach's Paper, The Application of the Form Interpretation Test (Published Posthumously by Dr. Emil Oberholzer). Berne, Switzerland : New York, N. Y. :H. Huber; Grune & Stratton inc., 1942.	05	
23	<b>16 PERSONALITY FACTORS</b> fifth edition <b>Specification:</b> A self-report personality test <b>Reference:</b> Cattell H.E.P. (2001) The Sixteen Personality Factor (16PF) Questionnaire. In: Dorfman W.I., Hersen M. (eds) Understanding Psychological Assessment. Perspectives on Individual Differences. Springer, Boston, MA. <a href="https://doi.org/10.1007/978-1-4615-1185-4_10">https://doi.org/10.1007/978-1-4615-1185-4_10</a>	05	
24	<b>THEMATIC APPERCEPTION TEST</b> 3 <sup>rd</sup> Edition revision. <b>Specification:</b> Projective test that involves describing ambiguous scenes <b>Reference:</b> Murray, H. A. (1943). Thematic apperception test. Harvard University Press.	05	



PSYCHOLOGY DEPARTMENT MATERIAL/ITEMS			
Sr. #	Items Description (Specification)	Quantity	Per Unit Cost (Rs)
25	<b>WAIS-R</b> Edition: 4 <sup>th</sup> <b>Specification:</b> Measures adults' intellectual ability <b>Reference:</b> "Wechsler Adult Intelligence Scale, Fourth Edition Now Available From Pearson" (Press release). Pearson. 28 August 2008. Retrieved 20 March 2012.	01	
26	<b>WISC</b> Edition: 5 <sup>th</sup> <b>Specification:</b> Measures a child's intellectual ability <b>Reference:</b> David Wechsler, PhD Wechsler Intelligence Scale for Children® Fifth Edition (WISC®-V) Age range: Children aged 6:0–16:11 Publication date: 2014	01	
27	<b>DSM 5</b> Edition: 5 <sup>th</sup> <b>Specification:</b> Taxonomic and diagnostic tool <b>Reference:</b> The Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM-5) is the 2013 update to the Diagnostic and Statistical Manual of Mental Disorders, the taxonomic and diagnostic tool published by the American Psychiatric Association (APA).	02	



**Evaluation Criteria is as under:-**

**MANDATORY REQUIREMENTS FOR EVALUATION**

<b>Category</b>	<b>Description</b>	<b>Points</b>
<b>Mandatory Requirements</b>	Proof of registration of business	Mandatory
	Valid Income Tax Registration (Status = Active with FBR)	Mandatory
	Valid General Sales Tax Registration (Status = Active with FBR)	Mandatory
	Submission of undertaking (Annex-A) on legal stamp paper and (Annex-B) on firm's letter head.	Mandatory
	Technical/Financial proposal on the company letter head duly signed/stamped along with detailed specification.	Mandatory





**(Annex-A)**

**CERTIFICATE  
(ON LEGAL STAMP PAPER)**

1. We do hereby affirm that we have read carefully the terms and conditions of tender document for the purchase of items. We shall abide by all the terms and conditions/Instructions, rules and regulations of Government & GSCWU, Bahawalpur which are and to be applicable.
2. Our firm is not black listed on any ground by any Government (Federal/Provincial/District), on account of submission of false statement and failure to abide by the terms and conditions. In case of false statement, GSCWU may take legal action against contractor.
3. Certified that the prices quoted are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess.
4. Certified that the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing etc. and no extra charges will be claimed.
5. Certified that the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period.
6. Certified that the firm will be responsible for the free replacement of items at his own expense, if the same is found substandard and or at variance with the specifications given in the tender.

1	Name of Firm	
2	Address	
3	Income Tax No.	
4	Sales Tax No.	
5	Name of bidder	
6	CNIC No.	
7	Signature of bidder	
8	Company/Firm Stamp	
9	Registration Year	
10	Year of paid professional tax	
11	Representative Contact No.	
12	Email Address	



**(Annex-B)**

**(ON LETTER PAD OF THE FIRM DULY SIGNED & STAMPED)**

**Price Reasonability Certificate**

I M/S \_\_\_\_\_ do solemnly declare that "the prices quoted to The Govt. Sadiq College Women University, Bahawalpur are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess".

**Certificate of Availability of Stock Quoted**

(On letter pad of the firm duly signed & stamped)

I M/S \_\_\_\_\_ do solemnly declare that "the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period"

**Certificate of Physical Features of Quoted Items**

(On letter pad of the firm duly signed & stamped)

I M/S \_\_\_\_\_ do solemnly declare that "the physical features of quoted products/ items mentioned in the Technical Bid are same as in Financial Bid and Firm is bound to supply without change".

**Certificate of Inclusion of all Taxes and others**

(On letter pad of the firm duly signed & stamped)

I M/S \_\_\_\_\_ do solemnly declare that "prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing etc. and no extra charges will be claimed".

**Certificate of Free Replacement of Items**

(On letter pad of the firm duly signed & stamped)

I M/S \_\_\_\_\_ do solemnly declare that "the firm will be responsible for the free replacement of items at his own expenses, if the same is found substandard and or at variance with the specifications given in the tender".



## **Terms and Conditions**

1. After the completion of technical evaluation, the GSCWU Bahawalpur shall notify the date, time and location for opening of the financial proposals.
2. The bid validity will be up to 180 days from the date of opening of tender. Prices of individual items must be quoted separately inclusive all taxes
3. The items supplied must fulfill the required specifications as mentioned in the tender document.
4. The concerned committee may ask for sample, at first stage and the said qualified sample shall remain in the custody of the procuring agency till the completion of the process. After the approval of the sample by the concerned committee, the firm shall provide the whole consignment as per the directions of the concerned committee within due date to the procuring agency. During the inspection of whole consignment, the item(s) may be rejected or the bidder will be required to rectify/modify the item(s) according to the instructions of the concerned committee. The firm shall responsible for the provision of sample to the procuring agency.
5. The contractor may visit the place/university participation in tender. GSCWU will not pay any reimbursement against any visit of vendor to the office. All expenses will be borne by vendor.
6. The firm may provide supply order(s) of relevant work/nature from other government departments or private organizations.
7. The contractor shall be bound to deliver the genuine/original item(s).
8. GSCWU reserves the right to decrease/increase/withdraw the quantity/item without consultation as and when required as per requirement and available budget.
9. The successful bidder shall execute a written agreement just after the award of the work.
10. GSCWU may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
11. On finding substandard quality or lower specification or missing element as and when noticed during process, the security deposited shall be forfeited in favor of the GSCWU. The procuring agency also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.
12. The payment shall be subject to satisfaction of all items duly certified by the inspection committee/user. Findings of the inspection committee will be binding on the supplier.
13. The supplier is liable to produce its product as a whole consignment within mentioned time period in supply order. Otherwise penalty shall be imposed as mentioned in supply order.



- 14.** The bidder should not be insolvent, in receivership, bankrupt or being wound up, not have had their business activities suspended and not be the subject of legal proceeding for any or forgoing.
- 15.** The contractor is advised to observe the safety precautions, any mishap/damage to GSCWU Bwp property due to negligence of contractor or his representative or any of his worker would only be borne by contractor.
- 16.** Procurement shall be governed under the Punjab Procurement Rules, 2014.
- 17.** In case of any dispute, the decision of the Vice Chancellor shall be final.