



# TENDER NOTICE # 07/2020-21 (ICT)

Sealed Tenders are invited from the GST & Income Tax registered Firms/Distributors/Dealers/Suppliers for the Govt. Sadiq College Women University Bahawalpur as per detail given below for the financial year (2020-21) which may reach the office of the under-signed on or before 17/12/2020 (Thursday) till 11:00 A.M and the opening of the bids will be at the same day at 11:30 A.M in the presence of the representative of the competitive firms in the office of Convener Purchase Committee. Rates should be quoted on FOR basis.

Sr #	Category	Estimated Cost (Rs.)	3% Security on Estimated Cost (Rs.)
A	Furniture Items Details of items, Specifications & Quantity are in bidding document.	15.426 (Million)	= 462,780/-

- Sealed tenders/bids shall be accepted only against on tender document to be collected from office on payment of Rs.1000/- through Call Deposit/Challan as tender fee (Non-Refundable) OR can be downloaded from the GSCWU website [www.gscwu.edu.pk](http://www.gscwu.edu.pk) or PPRA website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk).
- (a) Security amount must be deposited equal to 3% of the estimated price of the tender in form "Call Deposit Receipt" in favor of Treasurer, GSCWU as earnest money which will be refunded to the un-successful parties. The CDR will be detained of the successful parties till the completion of the contract.  
(b) The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting 5% security from the total value of the bill for 06 (six) months which will be released after the verification of end user.
- Late offers will not be considered. Cutting/overwriting is not allowed.
- Single stage/two envelops bidding procedure will be adopted as per PPRA Rules 38-2(a). The envelops shall be marked as "TECHNICAL PROPOSAL & FINANCIAL PROPOSAL" in legible letters. The financial proposal of the bids found technically non-responsive shall be returned unopened and shall be returned on the expiry of grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later.
- Conditional bids may be liable for rejection. Offers with incomplete documentation will be rejected.
- The bidders will attach their respective copies of NTN, sales tax registration certificate and copy of valid CNIC and copy of CDR in technical bid. Copy of paid professional tax also be provided. Taxes will be applicable as per Govt. Rules and Regulations.
- Sealed tenders duly completed in all respect must reach the undersigned by courier service/by hand during office hours 08:30 A.M. to 04:30 P.M. except Saturday and Sunday till the closing date and time as mentioned above.
- The GSCWU reserves the right to cancel/reject all tenders/bids at any time prior to the acceptance of bid or proposal in accordance with rule 35 of Punjab Procurement Rules, 2014. However, the procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids proposals, but shall not be required to justify those grounds.
- In case of closed/forced holidays/lockdown (as the case may be), tender opening time/date will be considered as the next working day.
- All terms and conditions given in bidding documents will be applicable.



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The Government  
Sadiq College Women  
University Bahawalpur Pakistan

## TENDER DOCUMENT

FOR PROCURMENT OF FURNITURE ITEMS FOR THE F.Y. 2020-21



The Govt. Sadiq College Women University Bahawalpur

**Note:** Please read carefully this tender document and sign & stamp each page.

**SPECIFICATIONS**

Furniture Items		Qty. (No.)	Rate per Item Inclusive of all Taxes (Rs.)
<b>A</b>	<b>Furniture Items Specifications:</b>		
<b>1</b>	<u>SINGLE BED WOODEN WITH MATTRESS</u> Size: 3.6'x6.6'x2.75'H Made of high density Shishem veneer Board legs and Head, foot both Side rails Solid seasoned sh. Wood, Under matres structure made of Chipboard with 4 wooden supports, Finished with NC Lacquer with 4 inch Thick Mattress(Moltyfoam)	<b>500</b>	
<b>2</b>	<u>STUDY TABLE FOR STUDENTS (SINGLE)</u> Size: 5'x2'x2.6'H Structure made of mild steel 25x25 mm I8 gauge, finished with silver Powder Coating, Top, made of high density laminated/Formica Board, edges covered, with solid season woodfinished with NC lacquer.	<b>120</b>	
<b>3</b>	<u>STUDY CHAIR ARMLESS</u> As per picture Standard Size, Structure made of Mild steel Square pipe 20x20 18 gauges finished with NC Silver Paint/Powder Coating, Seat & back strips made of solid Seasoned shishem wood, finished with NC lacquer	<b>500</b>	
<b>4</b>	<u>DINING TABLE (large)</u> Size: 8'X4'X2.9'H As per picture, structure made of Solid seasoned shisham wood Top made of high density chip board Pressed with formica texture 0.29 Finished with NC laquer	<b>20</b>	
<b>5</b>	<u>DINING CHAIR CUSHION ARMLESS</u> Size: 1.6'X1.6'X3.6'H Structure made of Solid Seasoned Shisham Wood, 3 stips on Back also made of Solid Seasoned Shisham Wood, Cushioned with Leatherette, Finished with NC lacquer.	<b>100</b>	
<b>6</b>	<u>5-SEATER SOFA SET</u> 2-seater sofa (0.43 WF)=1 Nos. 3-seater sofa (0.44 WF)=1 No. Structure made of solid seasoned Shishem wood finished with NC lacquer Seat and Back cushioned with 1 <sup>st</sup> quality 3 inches foam and Tapestry cloth with back support.	<b>04</b>	
<b>7</b>	<u>CENTER TABLE</u> Size: 4.0'x2.0'x1.6'H Top lamination lasani, structure made of solid seasoned shishem Wood, finished with NC lacquer.	<b>04</b>	
<b>8</b>	<u>OFFICE CHAIR (CUSHIONED)</u> As per picture Standard Size, Structure made of solid seasoned shishem wood,Finished with NC lacquer seat & back cushioned With 1 <sup>st</sup> quality foam & tapestry cloth.	<b>30</b>	
<b>9</b>	<u>DOUBLE BED (WITH MATTRESS)</u> Size: 6.0'x6.6'x2.75'H Made of high density shishem veneer Board legs and head, foot both side rails Solid seasoned sh. Wood, made of Chipboard with 5 wooden supports,, Finished with NC Lacquer with 6 inch Thick Mattress (Moltyfoam)	<b>02</b>	



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**SAMPLE PHOTOS FOR FURNITURE ITEMS**

Annex#	Item Name	Sample Photos
1	Single Bed Wooden With Mattress	
2	Study Table For Students (Single)	
3	Study Chair Armless	




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Annex#	Item Name	Sample Photos
4	Dining Table (Large)	
5	Dining Chair Cushion Armless	
6	5-Seater Sofa Set	
7	Center Table	



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Annex#	Item Name	Sample Photos
8	Office Chair (Cushioned)	
9	Double Bed (With Mattress)	



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Evaluation Criteria is as under:-

**MANDATORY REQUIREMENTS FOR EVALUATION**

<b>Category</b>	<b>Description</b>	<b>Points</b>
<b>Mandatory Requirements</b>	Proof of registration of business	Mandatory
	Valid Income Tax Registration (Status = Active with FBR)	Mandatory
	Valid General Sales Tax Registration (Status = Active with FBR)	Mandatory
	Submission of undertaking (Annex-A) on legal stamp paper and (Annex-B) on firm's letter head.	Mandatory
	Technical /Financial proposal on the company letter head duly signed/stamped along with detailed specification.	Mandatory
	Supply order(s) of relevant furniture item(s) must be attached with technical offer.	Mandatory



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(Annex-A)

**CERTIFICATE  
(On Legal Stamp Paper)**

1. We do hereby affirm that we have read carefully the terms and conditions of tender documents for the purchase of furniture items. We shall abide by all the terms and conditions/Instructions, rules and regulations of Government & GSCWU, Bahawalpur which are and to be applicable.
2. Our firm is not black listed on any ground by any Government (Federal/Provincial/District etc.), on account of submission of false statement and failure to abide by the terms and conditions. In case of false statement, GSCWU may take legal action against contractor.
3. Certified that the prices quoted are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess.
4. Certified that the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing etc. and no extra charges will be claimed.
5. Certified that the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period.
6. Certified that the firm will be responsible for the free replacement of items at his own expense, if the same is found substandard and or at variance with the specifications given in the tender.

<b>1</b>	<b>Name of Firm</b>	
<b>2</b>	<b>Address</b>	
<b>3</b>	<b>Income Tax No.</b>	
<b>4</b>	<b>Sales Tax No.</b>	
<b>5</b>	<b>Name of bidder</b>	
<b>6</b>	<b>CNIC No.</b>	
<b>7</b>	<b>Signature of bidder</b>	
<b>8</b>	<b>Company/Firm Stamp</b>	
<b>9</b>	<b>Registration Year</b>	
<b>10</b>	<b>Year of paid professional tax</b>	
<b>11</b>	<b>Contact No. &amp; Email Address</b>	





**(ON LETTER PAD OF THE FIRM DULY SIGNED & STAMPED)**

**Price Reasonability Certificate**

(On letter pad of the firm duly signed & stamped)

I M/S ----- do solemnly declare that "the prices quoted to The Govt. Sadiq College Women University, Bahawalpur are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess".

**Certificate of Availability of Stock Quoted**

(On letter pad of the firm duly signed & stamped)

I M/S-----do solemnly declare that "the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period"

**Certificate of Physical Features of Quoted Items**

(On letter pad of the firm duly signed & stamped)

I M/S ----- do solemnly declare that "the physical features of quoted products/ items mentioned in the Technical Bid are same as in Financial Bid and Firm is bound to supply without change" and shall provide on-site back-up support during one year warranty period.

**Certificate of Inclusion of all Taxes and Others**

(On letter pad of the firm duly signed & stamped)

I M/S -----do solemnly declare that "the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing etc and no extra charges will be claimed.

**Certificate of Free Replacement of Items**

(On letter pad of the firm duly signed & stamped)

I M/S -----do solemnly declare that "the firm will be responsible for the free replacement of items on his own expenses, if the same is found substandard and or at variance with the specifications given in the tender".



## Terms and Conditions

1. After the completion of technical evaluation, the GSCWU Bahawalpur shall inform the date, time and location for opening of the financial proposals.
2. Furniture sample shall be inspected by the furniture committee, at first stage without any polish. The said sample shall remain in the custody of the procuring agency till the completion of the process. After the approval of sample by the concerned committee, the firm shall provide whole consignment without any polish. The whole consignment shall be delivered and polished within due date in the premises of GSCWU under the supervision of furniture committee or the whole consignment may be inspected at site without polish. During the inspection, the item(s) may be rejected or the bidder will be required to rectify/modify the item(s) according to the instructions given by the concerned committee.
3. The rates validity of tender will be up to **30<sup>th</sup> June 2021** from the date of opening of tender. Prices of individual items must be quoted separately inclusive all taxes
4. GSCWU will not pay any reimbursement against any visit of vendor to the office. All expenses will be born by firm.
5. The firm shall provide supply order(s) of relevant work/nature from other government departments/corporate departments will be preferred.
6. GSCWU reserves the right to decrease/increase/withdraw the quantity/item without consultation as and when required as per requirement and available budget.
7. The successful bidder shall execute a written agreement just after the award of the work.
8. GSCWU may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
9. On finding substandard quality or lower specification as and when noticed during process, the security deposited shall be forfeited in favor of the GSCWU. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.
10. The payment shall be subject to satisfaction of all items duly certified by the inspection committee/user. Findings of the inspection committee will be binding on the supplier.
11. Wherever a brand name or a catalog number is mentioned such use or reference shall be qualified with the word “**OR Equivalent**”
12. The supplier is liable to produce its product as a whole consignment within mentioned time period in supply order otherwise penalty shall be imposed as mentioned in supply order and extension may be granted on request of genuine reason but subject to LD charges.
13. Procurement shall be governed under the Punjab Procurement Rules, 2014.
14. In case of any dispute, the decision of the Vice Chancellor shall be final.