TENDER NOTICE #28/2020-21

Sealed Tenders are invited from the GST & Income Tax registered Firms/Distributors/Dealers/Suppliers for the Govt. Sadiq College Women University Bahawalpur as per detail given below for the financial year (2020-21) which may reach the office of the under-signed on or before **24-05-2021** (Monday) till **10:30 A.M** and the opening of the bids will be at the same day at **11:00 A.M** in the presence of the representative of the competitive firms in the office of Chairperson Purchase Committee. Rates should be quoted on FOR basis.

Sr. #	Category/Item Name	Estimated Cost (Rs.)	3% Security on Estimated Cost (Rs.)
A	**Air Conditioners 1.5 Ton (Split)** (Specifications/Quantity/detail of items are in bidding document)	=242,900/-	=7,287/-
B	**Air Conditioners 2 Ton (Floor Standing)** (Specifications/Quantity/detail of items are in bidding document)	=1,351,580/-	=40,547/-

1. Sealed tenders/bids shall be accepted only against on tender document to be collected from office on payment of Rs.1000/- through Call Deposit/Challan as tender fee (Non-Refundable) OR can be downloaded from the GSCWU website www.gscwu.edu.pk or PPRA website www.ppra.punjab.gov.pk.
2. (a) Security amount must be deposited equal to 3% of the estimated price of the tender in form "Call Deposit Receipt" in favor of Treasurer, GSCWU as earnest money which will be refunded to the un-successful parties. The CDR will be detained of the successful parties till the completion of the contract.
   (b) The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting 5% security from the total value of the bill till the completion of warranty period which will be released after the verification of end user.
3. Late offers will not be considered. Cutting/overwriting is not allowed.
4. Single stage/two envelops bidding procedure will be adopted as per PPRA Rules 38-2(a). The envelops shall be marked as "TECHNICAL PROPOSAL & FINANCIAL PROPOSAL" in legible letters. The financial proposal of the bids found technically non-responsive shall be returned unopened and shall be returned on the expiry of grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later.
5. Conditional Items in bid may be liable for rejection. Offers with incomplete documentation will be rejected.
6. The bidders will attach their respective copies of NTN, sales tax registration certificate, copy of valid CNIC and copy of CDR in technical bid. Copy of paid professional tax also be provided. Taxes will be applicable as per Govt. Rules and Regulations.
7. Wherever a brand name or a catalog number is mentioned such use or reference shall be qualified with the word "OR Equivalent".
8. Sealed tenders duly completed in all respect must reach to the office of the undersigned by courier service/by hand during office hours 08:30 A.M. to 04:30 P.M. except Saturday and Sunday till the closing date and time as mentioned above.
9. The GSCWU reserves the right to cancel/reject all tenders/bids at any time prior to the acceptance of bid or proposal in accordance with rule 35 of Punjab Procurement Rules, 2014. However, the procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids proposals, but shall not be required to justify those grounds.
10. In case of closed/forced holidays/lockdown (as the case may be), tender opening time/date will be considered as the next working day.
11. All terms and conditions given in bidding documents will be applicable.

Treasurer

Office of the Chairperson Purchase Committee
The Govt. Sadiq College Women University, Bahawalpur
Phone No: 062-2284809**, Email:** purchase@gscwu.edu.pk

TENDER DOCUMENT

FOR PROCURMENT OF AIR CONDITIONERS FOR THE F.Y 2020-21

The Govt. Sadiq College Women University Bahawalpur

Note:	Please read carefully this Tender document and sign & stamp each page.

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IT ITEMS

SPECIFICATIONS

S. #	Items with Description	Qty.	Rate per unit with all taxes	Total (Rs.) with all taxes
1	**1.5 Ton Air Conditioner (Invertor)** Type: Wall mounted Split Unit Cooling Power in Tons: **1.5 Ton** EER: 3.6 or above 3 DC Components or above Cooling effect: Heat & Cool Heating: Yes Display: LED display Refrigerant type: R410A Golden Fins condenser With complete installation Installation Kit 100% Pure Copper Eco friendly technology Warranty: 3 Years Compressor, 1 Year Parts & Services	02		
2	**2 Ton Air Conditioner (Invertor)** Type: Floor Standing Split Unit Cooling Power in Tons: **2 Ton** EER: 3.6 or above 3 DC Components or above Cooling effect: Heat & Cool Heating: Yes Display: LED display Refrigerant type: R410A Golden Fins condenser With complete installation Installation Kit 100% Pure Copper Eco friendly technology Warranty: 3 Years Compressor, 1 Year Parts & Services	04		

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Evaluation Criteria is as under:-

MANDATORY REQUIREMENTS FOR EVALUATION

Category	Description	Points
Mandatory Requirements	Proof of registration of business	Mandatory
	Valid Income Tax Registration (Status = Active with FBR)	Mandatory
	Valid General Sales Tax Registration (Status = Active with FBR)	Mandatory
	Submission of undertaking (Annex-A) on legal stamp paper and (Annex-B) on firm's letter head.	Mandatory
	Technical/Financial proposal on the company letter head duly signed/stamped along with detailed specification.	Mandatory
	supply order(s) of relevant item must be attached with technical offer	Mandatory

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(Annex-A)

CERTIFICATE
(ON LEGAL STAMP PAPER)

1. We do hereby affirm that we have read carefully the terms and conditions of tender documents for the purchase of tender items(s). We shall abide by all the terms and conditions/Instructions, rules and regulations of Government & GSCWU, Bahawalpur which are and to be applicable.

2. Our firm is not black listed on any ground by any Government (Federal/Provincial/District), on account of submission of false statement and failure to abide by the terms and conditions. In case of false statement, GSCWU may take legal action against contractor.

3. Certified that the prices quoted are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess.

4. Certified that the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing etc. and no extra charges will be claimed.

5. Certified that the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period.

6. Certified that the firm will be responsible for the free replacement of items at his own expense, if the same is found substandard and or at variance with the specifications given in the tender.

1	**Name of Firm**	
2	**Address**	
3	**Income Tax No.**	
4	**Sales Tax No.**	
5	**Name of bidder**	
6	**CNIC No.**	
7	**Signature of bidder**	
8	**Company/Firm Stamp**	
9	**Registration Year**	
10	**Year of paid professional tax**	
11	**Contact No.**	
12	**E-Mail Address**	

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(Annex-B)

(ON LETTER PAD OF THE FIRM DULY SIGNED & STAMPED)

Price Reasonability Certificate

I M/S _____ do solemnly declare that "the prices quoted to The Govt. Sadiq College Women University, Bahawalpur are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess".

Certificate of Availability of Stock Quoted

(On letter pad of the firm duly signed & stamped)

I M/S_____do solemnly declare that "the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period"

Certificate of Physical Features of Quoted Items

(On letter pad of the firm duly signed & stamped)

I M/S _____do solemnly declare that "the physical features of quoted products/ items mentioned in the Technical Bid are same as in Financial Bid and Firm is bound to supply without change".

Certificate of Inclusion of all Taxes and others

(On letter pad of the firm duly signed & stamped)

I M/S_____do solemnly declare that "the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing etc. and no extra charges will be claimed.

Certificate of Free Replacement of Items

(On letter pad of the firm duly signed & stamped)

I M/S _____do solemnly declare that "the firm will be responsible for the free replacement of items at his own expenses, if the same is found substandard and or at variance with the specifications given in the tender".

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Terms and Conditions

1. After the completion of technical evaluation, the GSCWU Bahawalpur shall notify the date, time and location for opening of the financial proposals.
2. The rates validity of tender will be up to **180 Days** from the date of opening of tender. Prices of individual items must be quoted separately inclusive all taxes.
3. The items supplied must fulfill the required specifications as mentioned in the tender document.
4. GSCWU will not pay any reimbursement against any visit of vendor to the office. All expenses will be borne by himself/herself.
5. The firm shall provide supply orders of relevant work/Nature from other government departments.
6. GSCWU reserves the right to decrease/increase/withdraw the quantity/item(s) without consultation as and when required as per requirement and available budget.
7. The successful bidder shall execute a written agreement just after the award of the work.
8. GSCWU may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
9. On finding substandard quality or lower specification as and when noticed during process, the security deposited shall be forfeited in favor of the GSCWU. The procuring agency also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.
10. The payment shall be subject to satisfaction of all items duly certified by the inspection committee/user. Findings of the inspection committee will be binding on the supplier.
11. The supplier is liable to produce its product as a whole consignment within mentioned time period in supply order. Otherwise penalty shall be imposed as mentioned in supply order.
12. Procurement shall be governed under the Punjab Procurement Rules, 2014.
13. In case of any dispute, the decision of the Vice Chancellor shall be final.

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